When telephoning, please ask for:

Direct dial 0115 914 8822

Email <u>democraticservices@rushcliffe.gov.uk</u>

Our reference: Your reference:

Date: 29 January 2020

To all Members of the Governance Scrutiny Group

Rushcliffe Borough Council

Rushcliffe Community Contact Centre

Rectory Road West Bridgford Nottingham NG2 6BU

Dear Councillor

A Meeting of the Governance Scrutiny Group will be held on Thursday, 6 February 2020 at 7.00 pm in the Council Chamber Area B, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

Yours sincerely

Sanjit Sull Monitoring Officer

AGENDA

- 1. Apologies for Absence
- 2. Declarations of Interest
- 3. Minutes of the Meeting held on 3 December 2019 (Pages 1 6)
- 4. Internal Audit Progress Report (Pages 7 18)
- 5. External Audit Strategy (Pages 19 40)
- 6. Internal Audit Strategy (Pages 41 70)
- 7. Treasury Management Strategy (Pages 71 102)
- 8. Work Programme (Pages 103 104)

Membership

Chairman: Councillor F Purdue-Horan Vice-Chairman: Councillor J Walker

Councillors: R Adair, B Gray, R Hetherington, K Shaw, D Simms, J Stockwood and

D Virdi

In person

Monday to Friday 8.30am - 5pm First Saturday of each month 9am - 1pm

By telephone Monday to Friday 8.30am - 5pm

Telephone: 0115 981 9911

Email:

customerservices @rushcliffe.gov.uk

www.rushcliffe.gov.uk

Postal address

Rushcliffe Borough Council Rushcliffe Arena Rugby Road West Bridgford Nottingham NG2 7YG



Meeting Room Guidance

Fire Alarm Evacuation: in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble at the far side of the plaza outside the main entrance to the building.

Toilets: are located to the rear of the building near the lift and stairs to the first floor.

Mobile Phones: For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

Microphones: When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

Recording at Meetings

The Openness of Local Government Bodies Regulations 2014 allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Rushcliffe Borough Council is committed to being open and transparent in its decision making. As such, the Council will undertake audio recording of meetings which are open to the public, except where it is resolved that the public be excluded, as the information being discussed is confidential or otherwise exempt.



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